

Black Hawk County Emergency Management Commission

Minutes

November 22, 2019

Roll Call: BHC Sheriff, BHC Supervisor, Cedar Falls, Elk Run Heights, Evansdale, Gilbertville, Hudson, La Porte City, Raymond, Waterloo

Agenda

1. Motion to approve the agenda by La Porte City, seconded by Elk Run Heights, motion carried.
2. Motion to approve the amended minutes of September 19, 2019 by Evansdale, seconded by La Porte City, motion carried.
3. Motion to approve the minutes of October 17, 2019 by Raymond, seconded by Hudson, motion carried.

Coordinator Report- Coor. Glover reported on various exercises: St. Pat's School in Cedar Falls on Nov. 13th, Hawkeye Community College on Dec. 20th, FAA did not think Airport TTX in Aug. have enough content for TSA concerning terrorism- ALO Director Kaspari wants to do another TTX in December, Waterloo Schools on Dec. 2nd TTX about roof collapse to test their emergency plan and turn it into a full scale exercise sometime next year, we are also working with long term care facilities for training concerning exercises. Coor. Glover will be helping Story County EM with a resource management presentation for April 2020 based on La Porte City missing person church, she has also received a request to speak at the Elks club Speakers Group about Emergency Management in December. We will also be scheduling a training for newly elected officials on ICS with an overview of Emergency Management-their roles and responsibilities. We would like to see it happen in Feb. 2020 sometime. We will also be scheduling the 300 and 400 classes here. 100, 200, 700 & 800 is available online.

Old Business

1. Drone- Program Manager J. Dolf stated that on Oct. 30th the team participated with Waterloo PD Drone Team, Bomb Squad, Tactical Team and Sheriff's Office Swat Team on a large-scale incident creating awareness among the participants. They have also received the new batteries and charger and is paid for. They will not be having training in Nov. and Dec. due to holidays. Zach Barclay has received a request from Story County to

observe drone training in Jan. as they are considering creating one for their county. Zach Ladage has been asked to be the team training coordinator to help facilitate the program. Sheriff Thompson was asked by a Cedar Falls High School Physics teacher for information concerning traffic accident reconstructionist to do some real-world presentations for her classroom. The Sheriff's Office is also donating a 16-18 ft. cargo trailer, allowing them to expand their capabilities and for storage and a pop-up tent making. It will also have new tires, bearings, ect... to make it ready for use. The drone team has received 2 donated 21-inch monitors for use in the trailer.

2. EMA Location- Coor. Glover has not heard anymore from Chris Fischels. Mayor Wessel sent information about a friend who has a 16,280 ft building for rent at 5250 Nordic Dr. who would partition off a section at \$7.00 per foot per year with the entire building at \$4.00 per foot. Coor. glover also met with Rory Geving at Pinecrest for some space on the second floor. Iowa Dept. of Human Services mandates change over time which would necessitate the need for the space.

New Business

1. Draft 2021 EMA Budget- The proposed budget is \$10,000.00 lower than last year. Line item increases were in salaries and benefits, health insurance with most of the rest either stayed the same or decreased. There is a line item for drones' safety equipment. J. Dolf will review his needs concerning this line item. There was discussion concerning the 2020 census. It will not impact the 2021 budget however; it will impact the 2022 budget. Mayor Faas noticed a typo in the life insurance line (acct. 0152). Coor. Glover clarified for Mayor Neil (acct. 0588) Safety/Protective items, for example things that were needed for the missing person search in La Porte City, last year had budgeted for a purchase that did not happen. Coor. Glover also spoke about inflatable light towers. No additional monies are added for rent at this time. If there are changes, an amended budget can be done. Sheriff Thompson asked that any line items in the budget showing a dramatic change, up or down, be explained with some notes for the December meeting. The obligations line item (acct. 0993) was due to the Hazmat Performance Grant.
There was some discussion concerning EMA space with Mayor Faas proposing an additional line item for Capital Improvements in order to have monies on hand for future building of EMA/(possible) Dispatch center. It

was noted that any carry-over in the fund balance stays with the commission. Coor. Glover will find out if is possible to put part of the fund balance into a CD.

Next meeting date is December 19, 2019

Motion to adjourn by Evansdale, seconded by Raymond, motion carried.

Meeting adjourned at 4:50pm