

## **Black Hawk County Emergency Management Commission Minutes December 19, 2019**

**Roll Call:** BHC Supervisor, Cedar Falls, Elk Run Heights, Evansdale, Gilbertville, La Porte City, Raymond

Meeting called to order by Vice Chairperson Laylin at 4:00pm

### **Agenda**

1. Motion to approve the agenda by Evansdale, seconded by Gilbertville, motion carried.
2. Motion to approve or amend minutes of November 21, 2019 by Evansdale, seconded by Elk Run Heights, motion carried.

### **Coordinator Report**

Glover reported the EM office has completed 3 TTX and 1 Functional Exercise with partner since October 1. At the January or February meeting we will have 2 Emergency Support Functions ready for review leaving 2 more left to do. We will be hosting a mandatory EMA Elected Officials training on January 15, 2020 at 4:30pm (at the Emergency Management office) for newly elected officials. Maureen will be off on Monday December 23<sup>rd</sup>. Lorie will be off on December 26<sup>th</sup> & 27<sup>th</sup> (Thursday and Friday). Glover received clarification from Unity Point concerning their property at United Medical Park. The monthly lease for a 5-yr. lease \$5,437.50, annually is \$65,250.00. Glover mentioned that our office received a request of a search dog for a missing person search in Louisa County over the weekend.

### **Old Business**

1. Drone (UAS) Program- Jason Dolf reports they have not been doing training as it is so cold out, the holidays and Z. Ladage is trying to secure the UNI Dome for January-February practice.

### **New Business**

1. Draft 2021 EMA Budget- Glover reviewed the 21' budget with explanation of changes (up or down). There was much discussion about the movement of some monies from our general fund into a reserve fund for a building and also a building line item, it would still take 20 years to come up with the monies for the current cost of a new building. Much discussion concerning the lack of a lease on our current office space. It was decided that the EM Commission and the 911 Board need to come to a consensus to the Board of Supervisors concerning the building. Motion to approve the budget as proposed by La Porte City, seconded by Gilbertville, motion carried.

Next Meeting Date PUBLIC HEARING January 16, 2020 (Tentative based on today's discussion)  
Motion to Adjourn by Gilbertville, seconded by La Porte City, motion carried. Meeting adjourned at 4:48pm