

**Black Hawk County Emergency Management Commission**  
**Thursday 4:00pm Minutes- April 18, 2017**

**Roll Call:** BHC Supervisor, Cedar Falls, Evansdale, Gilbertville, and Raymond.

**Agenda**

1. Motion to approve the agenda by Raymond, seconded by Evansdale, motion carried.
2. Motion to approve the minutes of the March 28, 2019 meeting by Gilbertville, seconded by Raymond, motion carried.

**Coordinator Report-** The LEPC meeting of April 4, 2019 did not have a quorum so meeting will be rescheduled for May. Review and approval of ESF 10 will be next month, there will be a full-scale exercise in New Albin on Saturday, April 27, 2019 with Region 2 LEPC. EMA office is planning for the Airport TTX in August, they want to involve hazmat so we are looking for something about Hydrite Chemical, also thinking about a plume event to involve daycares, nursing homes, ect. Coordinator Glover will take vacation day tomorrow.

**New Business-**

1. Salamander Credentialing- Coordinator Glover stated that issue with Gilbertville has been resolved. Lt. Marty Beckman will contact Asst. Coordinator Mehmen about getting the forms filled out for police and fire.
2. Hazard Mitigation Plan- Insurance for EMA will go down a little due to the CERT team being taken off the policy. It was suggested that we reach out to Carrie Darrah at Cedar Valley Tech Works for space for Emergency Management, an email has been sent to them. Coordinator Glover is looking into meeting with Chris Fischels about space at Crossroads Center.  
We received our first bill of \$1,200.00 for the Hazard Mitigation Plan. Budget will have to be amended in the new fiscal year.

**Old Business-**

1. Radio Communication Update- Sheriff Thompson is working with additional counties about coming on board with the SARA network. Story County has recently signed on. Completion date for this project is on target for the end of April. Sheriff Thompson is also working with the state and had a good meeting with them. Coordinator Glover talked about speaking with the Butler EM about SARA. Butler EM will visit with Butler County Sheriff on the subject.
2. Drone Program- Program Director Dolf talked about the weather (wind) hampering scheduled training times. Dolf has submitted the SOG's (Standard Operating Guide) and has been disseminated to the Commission members for review. Vice-Chair Laylin and Mayor Faas had a couple of clarification questions asked and answered. Drone reports to the commission are housed at the EM office. Chief Bostwick noted the drone information of Cedar Falls was very helpful and offered his thanks. Motion to approve the Drone SOG by Raymond, seconded by Cedar Falls. Motion carried.  
Coordinator's contract is being reviewed and should be finished by the next meeting. Glover discussed the pay scale for new coordinators. Glover will also be looking at updating policies and the Asst. Coor. job description.

Motion to adjourn by Gilbertville, seconded by Evansdale, motion carried.

Meeting adjourned at 4:25pm. Next Meeting Date May 23, 2019

