

Black Hawk County Emergency Management Commission
October 29, 2020 4:00pm
Zoom Meeting Minutes

Roll Call-Present: via zoom - Black Hawk Co. Sheriff, Board of Supervisors, Cedar Falls, Dunkerton, Gilbertville, Hudson, La Porte City, Raymond, and Waterloo. Guests: Nafissa Egbounye from Public Health, Amanda Fesenmeyer, Human Resources and Jonathan Lartigue Wing Cmdr. Civil Air Patrol

Meeting began at 4:00pm

1. Motion to approve the agenda by Dunkerton seconded by Raymond, motion carried.
2. Motion to approve and amend the Commission Minutes of September 24, 2020 Gilbertville seconded by La Porte City, motion carried.

Coordinator Report

Glover stated EMA held two exercises, a tabletop exercise on October 8, 2020 followed by a full-scale exercise held on October 22, 2020 – HSEMD Conference was held virtually from October 13 – 15, 2020 with two training sessions in the morning and two in the afternoon each day. ICAP visit took place on 10/27/20 with no findings or recommendations. - EMA completed a walk-through of a test Iowa site on Alexandra Drive in Waterloo on 10/28 all partners felt the site would work for winter operations. It is now up to the State contacting office with the owner. – EMA will be working on the FY22 budget starting at the November commission meeting – Glover provided some statistics which from the COVID-19 response, EMA provided 129,038 articles of PPE from the State to our health care partners in BHC. This number does not include the donation by Deere and Company.

Old Business

- A. **COVID-19 Ongoing** – Dr. Nafissa stated that the numbers are growing very quickly. The staff is working seven days a week to complete contract tracing. She expressed the need for the elected officials to help the health department in messaging on the seriousness of this situation. She will be discussing with the business community and there are many billboards around the county with safety precautions. The Health Department is also working on a vaccine plan for when a vaccine becomes available. A virtual EOC may be needed if the numbers continue to climb.
- B. **Drone Update**- Tony stated the trailer that was given to the drone team was beyond its usable life, a new trailer was ordered and should be arriving soon. Jason Dolf stated that the team has not been called out this month and that they continue to work on training. He has been in contact with Cathy Nicholas who has a road project she wants flown.
- C. **Discussion and possible board action regarding personnel issues** – Tony stated that he has received the resignation of Coordinator Glover effective March 31, 2021 as she is retiring. Motion to accept the resignation by Dunkerton, seconded by Raymond, motion carried. Discussion followed on salary for the new coordinator based on recommendation by Human Resources that was provided at the September Commission meeting. The commission members choose the second scenario with the market lag of 5% average across all Iowa Counties with the range being Minimum \$63,127, Midpoint \$74,267 and Maximum of \$85,407. This is just salary and does not include the benefit costs. Offer will be based on qualifications of the candidates applying. Motion to advertise the position with the cut off date of November 30, 2020 with the above salary range by Gilbertville, seconded by Dunkerton, motion carried. Amanda stated that the job description would be posted on the county's website October 30, 2020 and

various other venue such as Monster. Glover stated she would also forward it out to the Iowa Emergency Management Association (IEMA) members to pass the word.

New Business

- A. **Discussion and possible board action regarding non-profit roles in the county multi-hazard plan –** Cedar Falls had originally asked for the topic to be placed on agenda after the derecho hit Iowa and the fall out with non-profit response. Glover stated that BHC ESF 6 Mass Feeding and Sheltering does list the American Red Cross as the lead agency with other non-profits like the Salvation Army and the Food Bank with roles during a disaster. Glover stated further that during COVID-19 response by these volunteer agencies was hindered for shelter operations in keeping all involved safe. Glover has had many discussions with Red Cross locally on what we can rely on, but the pandemic makes it challenging.
- B. **Presentation by Civil Air Patrol –** Wing Commander of the Civil Air Patrol from Cedar Rapids presented on the Civil Air Patrol and how they can help for various things not only flying missions but also with cellular phone data for law enforcement. He stated that all have had the ICS training. Mayor Rob Green is a member of the local group and they meet Thursday's at the Waterloo Airport.

General Discussion- None

Next meeting: November 19, 2020

Motion to adjourn by La Porte City, seconded by Waterloo motion carried.

Meeting adjourned at 5:02 pm