

**Black Hawk County Emergency Management Commission  
Minutes January 22, 2021  
Annual Meeting**

**Roll Call:** Black Hawk Co. Sheriff, Black Hawk Co. Board of Supervisors, Cedar Falls, Dunkerton, Gilbertville, La Porte City, Raymond, and Waterloo

**Agenda**

1. Motion to approve the agenda by Dunkerton, seconded by Board of Cedar Falls, motion carried.
2. Motion to approve the Commission Minutes of December 17, 2020 by Dunkerton, seconded by Raymond, motion carried.
  
3. **Public Hearing 3:36 pm**
  - A. Motion to receive and place on file the proof of notice of public hearing by Dunkerton, seconded by Board of Supervisors, motion carried.
  - B. Call for oral or written comments. None were received.
  - C. Motion to close public hearing by Dunkerton, seconded by Raymond, motion carried.
  - D. Motion to approve the EMA Budget FY 2022 - Chair to sign, by La Porte City, seconded by Cedar Falls, motion carried. Roll Call vote unanimous, all ayes to accept the budget as proposed and published.

**Coordinator Report**

The coordinator continues with weekly administration of the Ring Central calls as well as PPE for Long Term Care facilities and Clinical Test Iowa sites. Glover stated her husband would be going through open heart surgery next week and she would be out of the office at least Thursday and Friday and the next week she will assess how he is doing. Jason Dolf stated that they did the fly over of Grundy Rd for the County Engineers office and they will be happy. They will be documenting the progress of the road. Jason stated they also had two call outs in the last month for the PD. Jason also stated the trailer is done and at the Sheriff's training facility. The cost of batteries for the drones have gone up significantly so he will be ordering those.

## **New Business**

- A. Election of Commission Chair and Vice Chair- La Porte City nominated the current Chair as Tony Thompson and Rob Green put his name in for Vice Chair Motion appoint chair and vice chair by Cedar Falls, seconded by Dunkerton, motion carried.
- B. Interview of final Coordinator candidates Mindy Benson, Tama County and Jodi Freet, Cedar County which lasted around an hour. Commission then went into closed session for discussion regarding each candidate.
- C. The roll call vote was unanimous for Mindy Benson. Both candidates had excellent qualifications however Mindy had several years more experience as an Emergency Management Coordinator. Motion was made to offer a starting salary of \$70,000 plus county benefits by Cedar Falls, seconded by Dunkerton, motion carried. Tony stated he would notify the candidates on Friday January 22, 2021 of the decision and make the offer to Mindy.

Motion to adjourn by La Porte City, seconded by Waterloo, motion carried.

Meeting adjourned at 5:35 PM

Next Meeting: February 18, 2021