

Black Hawk County Emergency Management Commission
February 18, 2021 4:00pm
Zoom Meeting Minutes

Roll Call-Present: via zoom – Black Hawk Co Sheriff, Board of Supervisors, Cedar Falls, Dunkerton, Gilbertville, Hudson, Raymond, and Waterloo. Guest Mindy Benson

Meeting began at 4:00pm

1. Motion to approve the agenda as corrected by date of next meeting is March 2021 by Waterloo seconded by Raymond, motion carried.
2. Motion to approve the Commission Minutes of January 21, 2021 by Raymond, seconded by Dunkerton, motion carried.

Coordinator Report

Glover stated working on PPE as slowed down and no requests for PPE for the last month. Cleaning up office space in preparation for Mindy. Many binders available if anyone wants them. Met with Mindy for a short time on Wednesday and she is ready to start on March 1, 2021.

Old Business

- A. **COVID-19 Ongoing** – Glover stated vaccine rollout continues with People’s Clinic, Mercy One, Unity Point and CVS, Walgreens, and Greenwood pharmacies. Glover stated Greenwood received grant to distribute vaccine in a open pod setting to the public and have identified a potential area for the POD. Sheriff stated he keeps updated with Dr. Egbuonye and has also been the Test Iowa locations which includes both UNI and Hawkeye had decreased numbers in testing due to the vaccine rollout. A great deal of information was shared on the weekly elected official huddle. Laylin and Wessels added comments from the virtual meeting noting that it was very informative.
- B. **Drone Update**- Dolf stated he is working on getting the trailer updated with lettering and discussed the flooring as well. Dolf is still looking at the pricing of the batteries and Glover stated there is money in the budget if the price does not decrease. Dolf stated they were doing some thermal imaging for the Engineers office on the concrete pours for the roadway which was interesting.

New Business

- A. **Discussion and possible board action for approval of and chair to enter and sign a new employment contract with Mindy Benson** – Sheriff stated Benson has completed all preemployment paperwork and he met with Benson on Wednesday introduced her to Assistant Co Attorney and staff in HR. Sheriff stated Mike Treinen Assistant Attorney and the head of HR reviewed the contract and made minor changes. The Sherriff pointed out salary and benefits listed on page two, with discussion on vacation and salary for first three months to continue through FY 22 which was agreeable to Benson. Motion to approve the contract as written by Hudson, seconded by Raymond, motion carried.

General Discussion- Glover thanked everyone for thoughts and prayers during husband’s illness. He is doing well although has another health issue to battle in March.

Next meeting: March 18, 2021 4:00pm

Motion to adjourn by Dunkerton, seconded by Gilbertville motion carried. Meeting adjourned at 4:37 pm