

**Black Hawk County Emergency Management Commission**  
**March 18, 2021 4:00pm**  
**Zoom Meeting Minutes**

Roll Call-Present: via zoom – Black Hawk Co Sheriff, Board of Supervisors, Cedar Falls, Dunkerton, Hudson, La Porte City, and Raymond.

**Meeting began at 4:02pm**

1. Motion to approve the agenda by Dunkerton seconded by Raymond, motion carried.
2. Motion to approve the Commission Minutes of February 18, 2021 by La Porte City, seconded by Hudson, motion carried.

**Coordinator Report**

Glover stated Benson is doing well, we have covered a lot of material. We will be touring some sites next week. Benson received her credit card and new business cards. Benson and I Glover did a radio interview on Wednesday of this week on KXEL to discuss severe weather awareness week as well as the change in staff. This is Glovers last commission meeting and thanked all commission members for their support over the years, greatly appreciated. Benson gave comments and stated a lot of material had been reviewed.

**Old Business**

- A. **COVID-19 Ongoing** – Glover stated the weekly elected official huddle continue. PPE distribution has slowed to a stop in most cases. The percentages are in the elevated (yellow) range now which the first time since last year.
- B. **Drone Update**- Dolf stated the trailer should be completed soon. Only one call out but before the team could arrive, they were called off. Training continues.

**New Business**

- A. **Review and Approval of the 2021 ESF-10 Hazardous Materials document** – Glover stated that the ESF-10 has been completed with updated to chemicals and contact information. Updates were also obtained from DOT for traffic data. Glover noted IA 57 and Viking Rd remained high on the list for crashes but noted the data was from 2018. Major improvements to that intersection have been done since then. Updates were also obtained from DOT Department of Rail for railroad information. Glover stated the LEPC met on March 15, 2021 and approved the document. Motion to approve the 2021 EWSF-10 by Hudson, seconded by La Porte City, motion carried. Since we are in zoom meeting the approval document will be signed by Thompson next week.
- B. **Review and Approval of the updated Commission Bylaws** – Glover stated the bylaws were updated with changes in RED for electronic meetings. The Sheriff noted that we had been meeting via zoom for quite some time and the bylaws now indicated we can officially do that. Schares asked if this document will require signatures from the commission and Glover stated it would. Signatures will be gotten as soon as possible from each elected official represented on the commission. Motion to approve the Bylaws with updates by La Porte City, seconded by Dunkerton, motion carried.

**General Discussion**-Sheriff reminded members of the open house for Glover on March 31, 2021 from 10:30 – 3:00pm. Sheriff showed a plaque that will be given at the open house at 11:00am. Benson stated the awards committee for IEMA would also present something to Glover.

Next meeting: April 15, 2021 4:00pm

Motion to adjourn by Dunkerton, seconded by Raymond motion carried. Meeting adjourned at 4:31 pm